



ParamhansaRamkrishnaMaunibabaShikshanSanstha's
Anuradha Engineering College, Chikhli

Anuradha Nagar, Sakegaon Road, CHIKHILI, Dist. Buldana

Internal Quality Assurance Cell (IQAC)

Date: 05/08/2020

Time: 2.00 PM

Minutes of meeting

The 1st meeting of the session 2020-21 of internal quality assurance cell (IQAC) held on Aug5, 2020. The following members attended the meeting:

- 1) Dr. V.R. Yadav (Vice president PRMSS)
- 2) Prof. Dr.A.N.Nanhal (Chairman, IQAC)
- 3) Prof. V. D. Gurudasan (Member Secretary, IQAC)
- 4) Prof Dr.R.B.Mapari (Head EXTC, Dean Academics, Member IQAC)
- 5) Prof. U.M.Mohod (Head Mech. Engg., Member IQAC)
- 6) Prof. K. H. Walse (Head Computer Sci. &Engg., Member IQAC)
- 7) Prof. Dr. A. S. Kapse (Head Info. Tech, Member IQAC)
- 8) Prof. J.K.Shinde (Head Chem. Engg., Member IQAC)
- 9) Dr.R.G.Kokate (Dean Administration)
- 10) Ms. Pooja Gajanan Theng (Member, Student nominee)
- 11) Mr. Bhagwat Bharad (Member, Local Society)
- 12) Mr. Manish Kulkarni (Member ,Alumni)
- 13) Mr.Sandeep T Patil (Member , industrialist)

Following points were discussed:

Dr. A.N Nanhai (Chairman IQAC &Principal) welcomed all participants. In the opening, remark chairman appreciated the effort and contribution of all stakeholders in the last academic year 2019-20. Thanked them for improving the academic performance of the institute.

Agenda:

- 1) To confirm the minutes of the previous meeting.



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- 2) Discussion about submission of AQAR.
- 3) To start manufacturing of special purpose machinery at institute.
- 4) Review of mentor-mentee meetings in last academic session.
- 5) Discussion about execution of academic activities for Academic Session 2020-21.
- 6) To improve the teaching of first year.
- 7) Review of the Placement activities conducted during last academic year 2019-20 and planning of the Placement activities for Academic Year 2020-21.
- 8) Different trainings to be offered to the students.
- 9) Any other subject with permission of Chair.

Following points were discussed:

IQAC coordinator Prof. V.D.Gurudasani, read the minutes of the previous meeting held and the same were approved by all members.

Discussion on submission of AQAR (Annual Quality Assurance Report) to NAAC office was done. IQAC coordinator Prof. V.D.Gurudasani mentioned that the deadline of submission of AQAR is 31st December 2021 for the Academic Year 2020-21 as per the guidelines of NAAC.

In view of current second wave of covid 19, Prof Dr A. N. Nanhai proposed to re start manufacturing of sanitizer dispenser and production of sanitizer by using the resources available in various laboratories so that the general public will get benefited during this horrifying second wave of covid. All the members accepted the proposal unanimously. 2020-21.

Due to COVID -19, all the departments have to conduct online FDPs, Workshops, Webinars, Value added courses to our faculty, students and also for outside college.

Prof V. R. Tekade briefed about mentor-mentee activity.

The IQAC also discussed about the conduction of Academic Activities for Academic Year Dean – Student Affairs briefed about the planning done for execution of events to be organized during current session.

Institute has very large campus area (around 37 acres) , there should be diversity in plant grown in campus. In order to achieve this , it was decided to set up nursery in the campus.



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It was decided to celebrate the ganesh festival online, by organizing the thevarius activities like debate, quizzes , singing competitions,painting competition, essay writing etc. Prof .NileshKumbhar given responsibility to coordinate the programe.

Training and Placement officer briefed about the training and placement activities during last academic year and also the result of online placement event just arranged, he also submitted the plan for year 2020-21.

As per guideline received from SGB university, IQAC decided to continue with the online classes till the further instruction . A decision has been taken to circulate online teaching material of remaining syllabus to the students until the further directions from authority.

The coordinator thanked all members and the meeting was ended.

Date: 05/08/2020

Place: CHIKHLI

V.D.Gurudasani

IQAC Coordinator

Prof. V. D. Gurudasani

Co-ordinator

IQAC Cell,

A.E.C., Chikhli



Date: 15/11/2020

Time: 3.00 PM

Minutes of meeting

The 2nd meeting of the session 2020-21 of internal quality assurance cell (IQAC) held on Oct 15, 2020. The following members attended the meeting:

- 1) Dr. V.R. Yadav (Vice president PRMSS)
- 2) Prof. Dr.A.N.Nanhai (Chairman, IQAC)
- 3) Prof. V. D. Gurudasani (Member Secretary, IQAC)
- 4) Prof Dr.R.B.Mapari (Head EXTC, Dean Academics, Member IQAC)
- 5) Prof. U.M.Mohod (Head Mech. Engg., Member IQAC)
- 6) Prof. K. H. Walse (Head Computer Sci. & Engg., Member IQAC)
- 7) Prof. Dr. A. S. Kapse (Head Info. Tech, Member IQAC)
- 8) Prof. J.K.Shinde (Head Chem. Engg., Member IQAC)
- 9) Dr.R.G.Kokate (Dean Administration)
- 10) Ms. Pooja Gajanan Theng (Member, Student nominee)
- 11) Mr. Bhagwat Bharad (Member, Local Society)
- 12) Mr. Manish Kulkarni (Member ,Alumni)
- 13) Mr.Sandeep T Patil (Member , industrialist)

Following points were discussed:

Dr. A.N Nanhai (Chairman IQAC & Principal) welcomed all participants. In the opening, remark chairman appreciated the effort and contribution of all stakeholders in the last academic year 2019-20. Thanked them for improving the academic performance of the institute.

Agenda:

- 1) To confirm the minutes of the previous meeting.
- 2) To get status of manufacturing of special purpose machinery at institute from all departments.



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- 3) Result analysis of summer 2020.
- 4) Preparation of theory and practical examination winter 2020.
- 5) Submission of data to IQAC cell.
- 6) To provide online notes, study material to the students.
- 7) Conduction of online technical programs for students considering pandemic covid 19 situation.
- 8) Any other point with the permission of chair.

The minutes of last meeting are read out by Prof Gurudasani and are unanimously approved. Prof. Dr. R. B. Mapari briefed about the design, development and manufacturing of contactless Sanitizer Dispenser Machine also about the manufacturing process. The said project is registered as a new startup under "UDYAM", Ministry of Micro, Small and Medium Enterprises, Government of India.

Prof. Dr. Deokar also presented development and manufacturing of the floor cleaner and antiseptic, he also briefed about its registration under MSME

Chairman Prof Dr A N Nanhai congratulated the faculty members for the best academic result of summer 2020.

Dr. R. G. Kokate Dean, administration and Registrar proposed to remain ready for the conduction of winter 2020 examination in online mode as per instruction from university, considering the pandemic situation.

Coordinator Prof. V. D. Gurudasani appealed the members to submit the quarterly data at IQAC cell at the earliest.

Dr. A.N Nanhai Chairman IQAC, asked all the heads of departments to provide all necessary teaching material to the students to make them convenient for preparation of examination. Responsibility is given to Prof Dr. R. B. Mapari.

Dr. A.N Nanhai Chairman IQAC & Principal appealed to all the heads of departments to organize as many as possible expert talks/ webinar for the students, so that student will get acquainted with latest trends in industry. Alumni holding top positions in industry should be invited for the same.



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With the permission of chair, Prof. N. J. Wankhede, First year coordinator presented details of MHCET mock test conducted for the students of 12th standard. Huge response from local student was observed. Chairman appreciated the efforts taken by the team.

Date: 15 / 11 / 2020
Place: CHIKHLI

V.D. Gurudasani
IQAC Coordinator
Prof. V. D. Gurudasani
Co-ordinator
IQAC Cell,
A.E.C., Chikhli



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Internal Quality Assurance Cell (IQAC)

Date: 04/01/2021

Time: 3.00 PM

Minutes of meeting

The 3rd meeting of the session 2020-21 of internal quality assurance cell (IQAC) held on Jan 4, 2021. The following members attended the meeting:

- 1) Dr. V.R. Yadav (Vice president PRMSS)
- 2) Prof. Dr.A.N.Nanhai (Chairman, IQAC)
- 3) Prof. V. D. Gurudasani (Member Secretary, IQAC)
- 4) Prof Dr.R.B.Mapari (Head EXTC, Dean Academics, Member IQAC)
- 5) Prof. U.M.Mohod (Head Mech. Engg., Member IQAC)
- 6) Prof. K. H. Walse (Head Computer Sci. &Engg., Member IQAC)
- 7) Prof. Dr. A. S. Kapse (Head Info. Tech, Member IQAC)
- 8) Prof. J.K.Shinde (Head Chem. Engg., Member IQAC)
- 9) Dr.R.G.Kokate (Dean Administration)
- 10) Ms. Pooja Gajanan Theng (Member, Student nominee)
- 11) Mr. Bhagwat Bharad (Member, Local Society)
- 12) Mr. Manish Kulkarni (Member ,Alumni)
- 13) Mr.Sandeep T Patil (Member , industrialist)

Following points were discussed:

Dr. A.N Nanhai, Chairman IQAC greeted all the members of the IQAC.

Agenda:

- 1) To confirm the minutes of the previous meeting.
- 2) Planning of academic activities of even semester 2020-21.
- 3) Planning about placement activities during even semester 2020-21.
- 4) Discussion on organization of International Alumni Meet.
- 5) Review of performance based appraisal system.
- 6) To organize parents meet.





7) To plan planting trees in the college premises.

8) Any other subject with permission of Chair.

- IQAC coordinator Prof. V.D.Gurudasani, read the minutes of the previous meeting held and the same were approved by all members.
- The placement coordinator Prof Vyawahare said that for final year students the departments have started conducting mock interviews. A short test on coding and aptitude test has been conducted by the department apart from regular training. Chairman requested all the HoDs to ensure that maximum numbers of students should get placed.
- Dr. A. N. Nanhai, Chairman pointed out that in addition to the academic feedbacks taken from students, parents, and employers, alumni interaction is equally important.
- The committee suggested to collect the alumni feedback and organize alumnimeet, he further added to identify alumni who can support the institute for consultancy, research, internship of students, placement, guest lecturers, or any other kind of similar activities which will be helpful to the institute. A road map is planned in the meeting.
- Prof Dr. R. B. Mapari presented the report on the performance-based appraisal system (PBAS) which is a regular practice of the institute along with its objectives and existing structure. IQAC coordinator Prof. Gurudasani proposed some changes to be carried out in the existing PBAS in line with the guideline suggested by NAAC. Prof Dr. A. N. Nanhai added to this to encourage the students to go for innovative projects.
- Parents meet is regularly organized by the institute but due to pandemic situation few members insisted to cancel the parents meet. Dean Administration Dr.Kokate proposed to organize the parents meet on online mode, all members accepted the proposal. The date of parents was finalized as May 18,2020.
- Chairman appreciated the efforts of faculty members for conduction of webinars for the benefit of students despite the current pandemic situation. He also motivated all the members to organize more webinars for the benefit of students and the faculty.
- As per suggestion of Chairman, PRMSS, Hon'ble Siddhivinayak Bondre to initiate the plantation of 1000 trees in the campus, committee decided to carry out the campaign of plantation in phased manner. Prof. Dr. R B. Mapari was asked to monitor the same. He was asked to take help of NSS unit of the institute for this task.
- Prof. V.D.Gurudasani coordinator, thanked all the members for the valuable time given for the meeting, meeting ended with permission from chairman.

Date: 04/08/2021

Place: CHIKHLI

V.D.Gurudasani
IQAC Coordinator

Prof. V. D. Gurudasani
Co-ordinator
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Internal Quality Assurance Cell (IQAC)

Date:25/06/2021

Minutes of meeting

The 4th meeting of the session 2020-21 of internal quality assurance cell (IQAC) held on June 25, 2021. The following members attended the meeting:

- 1) Dr. V.R. Yadav (Vice president PRMSS)
- 2) Prof. Dr.A.N.Nanhai (Chairman, IQAC)
- 3) Prof. V. D. Gurudasani (Member Secretary, IQAC)
- 4) Prof Dr.R.B.Mapari (Head EXTC, Dean Academics, Member IQAC)
- 5) Prof. U.M.Mohod (Head Mech. Engg., Member IQAC)
- 6) Prof. K. H. Walse (Head Computer Sci. & Engg., Member IQAC)
- 7) Prof. Dr. A. S. Kapse (Head Info. Tech, Member IQAC)
- 8) Prof. J.K.Shinde (Head Chem. Engg., Member IQAC)
- 9) Dr.R.G.Kokate (Dean Administration)
- 10) Ms. Pooja Gajanan Theng (Member, Student nominee)
- 11) Mr. Bhagwat Bharad (Member, Local Society)
- 12) Mr. Manish Kulkarni (Member ,Alumni)
- 13) Mr.Sandeep T Patil (Member , industrialist)

Following points were discussed:

Dr. A.N Nanhai, Chairman welcomed all the members of the IQAC.

Agenda:

- 1) To confirm the minutes of the previous meeting.
- 2) Planning about placement activities during even semester 2020-21.
- 3) Discussion on organization of International Alumni Meet.





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4) Any other subject with permission of Chair.

IQAC coordinator Prof. V.D.Gurudasani, read the minutes of the previous meeting held and the same were approved by all members.

At present, state is under horrible situation of second wave of covid. As a social responsibility of institute, institute should offer their resources and services to tackle the situation. In this context Mr. Dr. Yadav, vice president (PRMSS) proposed to offer the services of staff of chemical and mechanical engineering department in set up of oxygen plant and its maintenance at covid hospital run by parent organization PRMSS.

Prof Vyawahare presented the report of placement of students during current academic year, Prof Dr A. N. Nanhai appreciated the efforts and assured the placement department to provide all sorts of help.

Alumni coordinator Prof Ms Sawale submitted the report of international alumni meet conducted online on April 4, 2021. Enthusiastic participation of alumni across the world was observed. Committee congratulated and appreciated the effort taken by alumni coordinator for successfully organizing the alumni meet.

Coordinator Prof Gurudasani thanked all the members of meeting for sparing their valuable time for meeting.

Date: 25/06/2021

Place: CHIKHLI


V.D.Gurudasani
IQAC Coordinator
Prof. V. D. Gurudasani
Co-ordinator
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Internal Quality Assurance Cell (IQAC)

Actions Taken Report of First Meeting:

IQAC coordinator Prof. V.D. Gurudasani read the minutes of the previous meeting, and they were approved by all members.

Discussion on the submission of AQAR (Annual Quality Assurance Report) to NAAC office was conducted. IQAC coordinator Prof. V.D. Gurudasani mentioned that the deadline for the submission of AQAR is 31st December 2021 for the Academic Year 2020-21 as per NAAC guidelines.

Due to the ongoing second wave of COVID-19, it was proposed by Prof. Dr. A.N. Nanhai to restart the manufacturing of sanitizer dispensers and sanitizer production using available resources in various laboratories to benefit the general public. All members unanimously accepted this proposal.

Online FDPs, Workshops, Webinars, and Value-added courses for faculty, students, and the community were discussed in light of the COVID-19 pandemic.

Prof. V.R. Tekade provided a briefing on mentor-mentee activities.

Plans for the execution of events during the current session were discussed, including the setup of a campus nursery to diversify plant growth.

The celebration of Ganesh festival online was decided, with various activities such as debates, quizzes, singing competitions, painting competitions, and essay writing. Prof. Nilesh Kumbhar was assigned the responsibility to coordinate the program.



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Internal Quality Assurance Cell (IQAC)

The Training and Placement officer briefed the members on the activities conducted during the last academic year and presented the plan for the year 2020-21.

In accordance with guidelines from SGB University, it was decided to continue with online classes until further instructions. Online teaching material for the remaining syllabus would be circulated to students.

Prof. V. D. Gurudasani
Co-ordinator
IQAC Cell,
A.E.C., Chikhli



Action Taken Report of Second Meeting:

The following actions were taken during the meeting held on [Date] regarding various agenda items:

Approval of Previous Meeting Minutes:

IQAC coordinator Prof. V.D. Gurudasani read the minutes of the previous meeting, and all members unanimously approved them.

Submission of AQAR to NAAC:

Discussion on the submission of AQAR (Annual Quality Assurance Report) to the NAAC office took place. IQAC coordinator Prof. V.D. Gurudasani informed the members that the deadline for the submission of AQAR is 31st December 2021 for the Academic Year 2020-21, following NAAC guidelines.

Manufacturing of Sanitizer Dispensers and Production:

Prof. Dr. A.N. Nanhai proposed restarting the manufacturing of sanitizer dispensers and sanitizer production using available resources in various laboratories due to the ongoing second wave of COVID-19. The proposal was unanimously accepted by all members.

Online Academic Activities:

In light of the COVID-19 pandemic, discussions were held regarding conducting online Faculty Development Programs (FDPs), Workshops, Webinars, and Value-added courses for faculty, students, and the community.

Mentor-Mentee Activities:

Prof. V.R. Tekade briefed the members on mentor-mentee activities.

Execution of Events and Campus Nursery:



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Plans for executing events during the current session were discussed, including the establishment of a campus nursery to diversify plant growth.

Online Ganesh Festival Celebration:

It was decided to celebrate the Ganesh festival online, with a range of activities such as debates, quizzes, singing competitions, painting competitions, and essay writing. Prof. Nilesh Kumbhar was assigned the responsibility to coordinate the program.

Training and Placement Activities:

The Training and Placement officer provided an update on the activities conducted during the last academic year and presented the plan for the year 2020-21.

Continuation of Online Classes:

In line with the guidelines from SGB University, it was decided to continue with online classes until further instructions. Online teaching material for the remaining syllabus would be circulated to students.

These actions were discussed and agreed upon during the meeting to address various academic and administrative matters.

Prof. V. D. Gurudasani
Co-ordinator
IQAC Cell,
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Internal Quality Assurance Cell (IQAC)

Actions Taken Report of Third Meeting:

The IQAC coordinator, Prof. V.D. Gurudasani, presented the minutes of the previous meeting, which were approved by all members.

The placement coordinator, Prof. Vyawahare, reported that mock interviews and coding/aptitude tests have been initiated for final year students. The Chairman urged the Heads of Departments to ensure maximum student placements.

Chairman Dr. A.N. Nanhai emphasized the importance of alumni interaction in addition to feedback from students, parents, and employers. The committee suggested collecting alumni feedback and organizing an alumni meet to identify alumni who can support the institute in various capacities. A roadmap for this initiative was planned.

Prof. Dr. R.B. Mapari presented a report on the performance-based appraisal system (PBAS) and its objectives. IQAC coordinator Prof. Gurudasani proposed changes in line with NAAC guidelines and encouraged students to engage in innovative projects.

Despite the pandemic, it was proposed to organize the parents' meet online, with May 18, 2020, as the finalized date. This proposal was accepted by all members.

The Chairman commended faculty efforts in conducting webinars during the pandemic and encouraged further webinar initiatives for the benefit of students and faculty.

Prof. V. D. Gurudasani
Co-ordinator
IQAC Cell,
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In response to Chairman PRMSS's suggestion, the institute decided to initiate the planting of 1000 trees in the campus. The campaign will be carried out in phases, with Prof. Dr. R.B. Mapari overseeing the initiative and seeking assistance from the NSS unit of the institute.

V.D. Gurudasani

IQAC Coordinator
Prof. V. D. Gurudasani
Co-ordinator
IQAC Cell,
A.E.C., Chikhli





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Internal Quality Assurance Cell (IQAC)

Actions Taken Report of Fourth Meeting:

The IQAC coordinator, Prof. V.D. Gurudasani, presented the minutes of the previous meeting, which were duly approved by all members.

Acknowledging the ongoing severe second wave of COVID-19, Dr. Yadav, Vice President of PRMSS, proposed offering the services of staff from the Chemical and Mechanical Engineering departments to assist in setting up and maintaining an oxygen plant at a COVID hospital operated by the parent organization PRMSS. The committee endorsed this proposal as a social responsibility of the institute.

Prof. Vyawahare presented a report on student placements during the current academic year. Prof. Dr. A.N. Nanhai commended the efforts and assured the placement department of full support.

Alumni coordinator Prof. Ms. Sawale submitted a report on the successful online International Alumni Meet held on April 4, 2021. The committee extended its congratulations and appreciation to the alumni coordinator for organizing the event with enthusiastic participation from alumni worldwide.

The coordinator, Prof. Gurudasani, expressed gratitude to all meeting attendees for dedicating their valuable time. The meeting was adjourned.

V.D. Gurudasani

IQAC Coordinator
Prof. V. D. Gurudasani
Co-ordinator
IQAC Cell,
A.E.C., Chikhli

